

Bath Township Public Library

Meeting Minutes

Wednesday, September 20, 2023

Present: (Board Members) Sue Garrity, Lynn Bergen, Larry Fewins-Bliss
Ken Jensen, Theresa Kidd, Audrey Barton
(Library Director & Staff) Kristie Reynolds

Absent: none

Public Present: none

Next meeting: Wednesday, October 18, 2023 @ 6:00 pm

I. Regular Business

- a. Meeting called to order at 6:01 pm
- b. Moment of civic reflection.
- c. Audrey **motions** to approve the agenda, and Theresa supports, all in favor.
- d. Public comment: none
- e. Disclosures of conflict of interest: none
- f. Lynn **motions** to approve the minutes. Theresa supports, all in favor.

II. Financial Report

Please see the full Treasurer's Report in the September meeting packet. We are about 66% of the way through 2023, and the budget currently reads as lightly over this amount, Lynn states that the BTPL finances are in "super-duper shape!" Kristie adds that additional grant monies are coming in, to offset the cost of technology upgrades. We are projected to have a \$30,000 increase in our millage next year. Kristie will begin working on next year's budget and bring it to the board when ready. Ken **motions** to accept the financial report, and Larry supports it, all in favor.

III. Director Report

Please see the full Director's Report in the September meeting packet. Some of the check-out and card renewal data provided in the packet is not accurate, due to last month's switching from one circulation system to another. The actual number of borrowed items is higher. Everything else seems correct. After nearly a month of using the new Atrium system, everything is running smoothly. It's a wonderful improvement!

Fall is in full swing at BPTL! There's a bevy of fun programming on the schedule. The Iconic America event was a well-attended success. The staff has undergone training for using the new circulation system, and also to better help differently abled patrons. Community outreach has kept everyone busy! As a partner in the Safe Routes to School program, BTPL has participated in a walking audit and story walk planning, installation, and maintenance.

IV. Unfinished Business – Items for Discussion

- a. Discussion about the potential of forming a District Library, as per the Strategic Plan Kristie provided an overview of the legal requirements and pathways toward forming a district library. Partnership is a key component, and partnering with the public schools and neighboring municipalities is possible. The goal would be to strengthen the community, providing greater resources and benefits for all. This process would take at least four years, and there's much to discuss.

V. Unfinished Business – Items for Action.

VI. New Business - Items for Discussion

- a. Computer Replacements – After receiving a very high quote from a local service, Kristie pursued purchasing the needed items independently at a much better price. She will determine which monitor option is best, and return with this information at the October meeting.

VII. Items for Action

- a. Voting on Computer Replacements (will revisit in October)

VIII. Closing

- a. Public Comment: none
- b. Board Member Comments: With great sadness, BTPL notes the passing of Joe Benzie. We are so grateful to be chosen as a suggested organization to which donations can be made in remembrance of Joe, along with the American Legion. His many contributions to our community are impossible to list, and his support of BTPL will serve as a great legacy.
- c. Larry **motions** to adjourn the meeting at 6:57.

Ken seconds, all in favor.

(Minutes recorded by Audrey Barton, Secretary)