

Bath Township Public Library

Meeting Minutes

Wednesday, February 15, 2023

Present: (Board Members) Sue Garrity, Lynn Bergen, Ken Jensen,
Larry Fewins-Bliss, Audrey Barton
(Library Director & Staff) Kristie Reynolds

Absent: Theresa Kidd

Public Present: Joana Bancroft

Next meeting: Wednesday April 19, 2023 @ 6:00pm

I. Regular Business

- a. Meeting called to order at 6:00pm
- b. Moment of civic reflection.
- c. Larry **motions** to approve the agenda, Ken supports, all in favor.
- d. Public comment: none
- e. Disclosures of conflict of interest: none
- f. Sue **motions** to approve the minutes. Larry supports, all in favor.

II. Financial Report

Please see the full Treasurer's Report in January meeting packet.
The budget is in good shape for the first month of 2023. Tax revenue will be reflected on the February report. The BTPL Audit begins next week, on February 22, 2023. Transparent Bookkeeping will be available to assist as needed.
Ken **motions** to accept the financial report, Audrey supports, all in favor.

III. Director Report

Please see the full Director's Report in January meeting packet.

Kristie brings plenty of good news in this month's report. She has been working on employee benefits updates, and she will present the information once it's fully prepared. New staff benefits will begin March 1st.

Preparations for the Summer Reading Program are under way. The Safe Routes to School project will soon be presented, and the library looks forward to celebrating this and revealing the new story walk. The walk's focus will be 'safety' and the stories will change periodically.

Kristie has accepted the Chair position for the Library of Michigan Board for a second year. She continues to be a strong leader and advocate for libraries at the state level. She shared with the Board that the annual ALA conference will take place in Chicago this summer.

A different software is under consideration for circulation and the library's catalog system – Atrium, which Kristie, Joana and Jana have considered at length. Kristie is waiting for a response regarding pricing from the team behind Apollo, our current program. Using Atrium would improve the patron experience, with more information provided in the catalog search. It would also improve the way that staff interact and maintain the catalog system. The Board is interested to learn more, especially regarding the initial and ongoing costs, and will keep it in mind for the future. The Eaton Rapids Area District Library uses Atrium, and those interested can explore the catalog functions through their website.

Library statistics look great! Visitation, community involvement, and the use of the collection continues to increase.

The library will welcome dancers and storytellers from McCartney Irish Dance on Saturday, March 18th, beginning at 1pm. The library welcomes all to join us for Irish Day!

Beginning in March, the library will provide more mindfulness crafts for patrons of all ages. Later in 2023, BTPL will begin hosting coffee chat events.

IV. Unfinished Business – Items for Discussion

- a. Benefits Changes – to be discussed further in April
- b. Handbook Updates - to be discussed further in April
- c. Strategic Planning Initiatives – to be discussed further in April

V. Unfinished Business – Items for Action

- a. none

VI. New Business - Items for Discussion

- a. Adoption of a Mascot – Kristie presented a rough mascot concept brought forward by staff. The Board discussed the use and implementation of a mascot for the children's department, the library as a whole, and its potential impact on the library's community outreach.

VII. Items for Action

- a. Adoption of a Mascot – no motion made

VIII. Closing

- a. Public Comment: Joana shared with the Board about attending the Scholastic conference. As a result, BTPL will host multiple workshops on family early literacy this summer, and again this fall.
- b. Board Member Comments:
- c. Larry **motions** to adjourn the meeting at 6:53. Sue seconds, all in favor.

(Minutes recorded by Audrey Barton, Secretary)