

Bath Township Public Library

Meeting Minutes

Wednesday, August 16, 2023

Present: (Board Members) Sue Garrity, Lynn Bergen,
Ken Jensen, Audrey Barton
(Library Director & Staff) Kristie Reynolds

Absent: Theresa Kidd, Larry Fewins-Bliss

Public Present: Theresa Kidd (virtually), Joanna Bancroft

Next meeting: Wednesday September 20, 2023 @ 6:00pm

I. Regular Business

- a. Meeting called to order at 6:03 pm
- b. Moment of civic reflection.
- c. Audrey **motions** to approve the agenda, Ken supports, all in favor.
- d. Public comment: none
- e. Disclosures of conflict of interest: none
- f. Audrey **motions** to approve the minutes. Sue supports, all in favor.

II. Financial Report

Please see the full Treasurer's Report in August meeting packet.

Treasurer Bergen reports that the budget is healthy. Penal fines were received at the end of July. Although overall spending is slightly over-budget after a summer full of successful programming, this slight overage is a normal occurrence and there are no concerns.

Kristie adds that a new classification regarding grant monies was added to the budget, to make it more accurate. Also, Consumers was charging inappropriately high rates due to a flaw with their meters. They have provided BTPL with a credit. Kristie has begun working on preparations for next year's budget.

Sue **motions** to accept the financial report, Ken supports, all in favor.

III. Director Report

Please see the full Director's Report in August meeting packet.

Following a wonderful trip to Ireland, Kristie has returned to lead BTPL through the rest of the

summer. The library is fully staffed and busy! Demand for the quiet room and independent study spaces has increased. The summer reading program was a huge success, with over 1,000 participants. She continues to connect with others in the community at various board meetings, SRTS events, the community garden, back to school events, and state-level meetings and events.

BTPL continues to grow in new and exciting ways. Kudos to Joana for successfully securing the Iconic America grant, which will result in fun projects, great discussions and special events at the library. This fall event will get the community talking about our country and community. Technological advances and creative office space utilization have improved the workflow for staff. Some of the staff's computers and the cataloging computer are running into memory issues, and Kristie is seeking solutions. Display TVs have been added to the community room (where this meeting takes place) and the quiet reading room. These will be very helpful for meetings and events of all sorts!

The new Atrium online catalog system is live, as of today! Staff underwent training and are adjusting well to the new software. Updates to the website will soon be available, along with new accessibility features. The account interface is simple, informative and easy to navigate, and will also be easy to use on mobile.

IV. Unfinished Business – Items for Discussion

- a. Options for forming a District Library – this discussion will resume at the September meeting.
- b. Performance Review of the Director – An overview of the evaluations provided by the board of trustees is available in the August packet. It is a very positive review. Kristie's nuanced, skilled and creative leadership is noted and appreciated.
- c. State Librarian Excellence Award – This state-level award is all about building connections and strengthening community, and BTPL is in the running for this wonderful award! The winner will be announced at the MLA conference in Kalamazoo this October.

V. Unfinished Business – Items for Action

- a. .

VI. New Business - Items for Discussion

- a. Computer Replacements – The quote to replace outdated computers seems high, so this will be reevaluated and revisited next month.

VII. Items for Action

- a. .

VIII. Closing

- a. Public Comment: none
- b. Board Member Comments: none
- c. Ken **motions** to adjourn the meeting at 7:02. Lynn seconds, all in favor.

(Minutes recorded by Audrey Barton, Secretary)