

## **Bath Township Public Library**

### *Meeting Minutes*

*Wednesday, January 20, 2021 (Remote Meeting via Zoom)*

*Present:* (Board Members) Sue Garrity, Lynn Bergen, Ken Jensen,  
Theresa Kidd, Larry Fewins-Biss, Audrey Barton  
(Library Director & Staff) Kristie Reynolds

*Public Present:* none

*Next meeting: Wednesday February 17, 2021 @ 6:00pm*

### **I. Regular Business**

- a. Meeting called to order at 6:01pm
- b. Moment of civic reflection.
- c. Larry moves to approve the agenda, Ken 2nd, all in favor.
- d. Public comment: none
- e. Disclosures of conflict of interest: none
- f. Lynn moves to approve the minutes. Ken 2nd, all in favor.

### **II. Financial Report**

Attached. As of the year's end (Dec. 2020), all expenses are verified using Kristie's reconciliation report. Lynn and Kristie have carefully maintained the budget, and it is in good shape. We anticipate receiving multiple checks from the township, from tax revenue. Projections of future revenue and state aid are optimistic. Discussion of anticipated costs ensues, including increasing utility costs, costs related to the move. Sue reminds Trustees to drop in periodically and sign off on expenditures. Larry moves to approve the report, Audrey 2<sup>nd</sup>, all in favor.

### **III. Director Report**

Attached. New staff member Jana is working on virtual (Zoom) story times, take-home kits, and expanding story time offerings onto Youtube. Engagement statistics are good, across the board. Friday hours have been added to the schedule, which seems popular with patrons. The staff has added a few new ways for the community to engage, especially by submitting book reviews. Melissa Eggleston's work on the mural is progressing well. Plans are under way to commemorate those who helped found the original library center, with a mural in the adult reading room. The new piano has arrived and is freshly tuned.

Discussion of the streaming service Kanopy, which the Board was invited to test, in anticipation of adding this service as an option for the community. It was very well received by the Board and offers valuable educational materials. When compared to the library's Hoopla service, the Board anticipates that Kanopy would be popular and helpful to patrons. Kristie will return to the February meeting with more information about commitment contracts and pricing, to be discussed further.

Discussion of expanding patron capacity to 30% (roughly 12 patrons), beginning February 1<sup>st</sup>. Staff is preparing sanitization stations.

#### **IV. Unfinished Business**

- a. none

#### **V. New Business – Items for Discussion**

- a. none

#### **VI. Items for Action**

- a. none

#### **VII. Closing**

- a. Public Comment: none
- b. Board Member Comments:

Lynn comments on the new piano, best practices in how to retain its value, especially in regard to potential future repairs. Sue mentions the possibility of small musical events featuring community musicians in the future.

Audrey shares a book recommendation for The Library Book by Susan Orlean. Sue seconds this, and mentions the library book club read this together, previously.

- c. Larry moves to adjourn the meeting. Ken 2<sup>nd</sup>, all in favor.

Meeting adjourned at 6:53 pm.