

## **Bath Township Public Library – Meeting Minutes**

*Wednesday, July 15, 2020 (Remote Meeting via Zoom)*

*Present:* (Board Members) Lynn Bergen, Ken Jensen, Theresa Kidd (arrived late), Sue Garrity, Ryan Fewins-Bliss (Library Director & staff) Kristie Reynolds

*Absent:* Shannon Vlastic (excused)

*Next Meeting:* August 19, 2020 @ 6:00 PM

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### **Regular Business**

- a. Meeting called to order at 6:00 PM
- b. Moment of civic reflection.
- c. Ken moved to accept the agenda as presented, Lynn seconded, all in favor.
- d. Public comment on agenda items: none
- e. Disclosure of conflict of interest: none
- f. Lynn moved to accept the minutes as presented, Ken seconded, all in favor.

### **Financial Report**

The financial report looked good except for a couple of terms that were not familiar to Lynn and Kristie explained the terms. Lynn asked for a list of acronyms used by vendors as they would be helpful to her as new Treasurer next term. Kristie explained we are under on spending at 39% of total budget due to the pandemic. Penal fines were also discussed and below what they might have been if not for the pandemic.

### **Director's & Youth Services Reports (June)**

- a. No legal report and no staffing changes were made.
- b. Curbside service began on June 8.
- c. Hours are now M-TH 11-7:00 PM, Friday ???, Saturday 9-12 PM
- d. Summer Reading Program began June 8 with 19 participants on-line, 4 traditional reading logs, and 3 have finished the program. Adults are welcome to join the summer reading program, too.
- e. Community Outreach: Kristie talked with Bath School's Superintendent.
- f. Tech purchases include Lynda.com, a program for patrons to take online courses for free. There are over 2000 courses available; i.e., coding, accounting, business.
- g. Kristie attended several Zoom meetings about reopening libraries. Many of them provided thru Library of Michigan and MLA and MCLS.
- h. Projects: Preparing for move and work on lease. Work on a digital improvement grant for PPE.
- i. Statistics: Wireless use is up from 30 to 90 users. Hoopla is being used by 117 patrons. Libby use (overdrive) is 182. There were 81 reference calls and program attendance totalled 22. Circulation use is 564.

**New Business:** None

**Old Business:** All Old Business was tabled.

**Closing:**

- a. Public Comment: None
- b. Board Comment: None
- c. Lynn moved to adjourn the meeting, Sue 2<sup>nd</sup>, all in favor.

Meeting adjourned at 6:55 PM