

Bath Township Public Library

BTPL Meeting Minutes

Wednesday, May 21, 2025

Present: (Board Members) Sue Garrity, Lynn Bergen, Diane Doberneck,
Don Keller, Theresa Kidd

Absent: Audrey Barton

Library Staff Present: Sarah Rick, Nayeli (Joana) Bancroft

Guests: None

Next meeting: Wednesday June 18, 2025 @ 6:00 PM

I. Regular Business

- a. Meeting called to order at 6:03 pm with Sue introducing the Rules of Order
- b. Moment of civic reflection
- c. Diane motions to approve the agenda, Don supports, all in favor.
- d. Public comment: None
- e. Disclosures of conflict of interest: None
- f. Approval of Minutes:
 - Diane motions to approve the minutes. Discussion:
 - Sue suggests when having a speaker, we use the materials provided by the speaker(s) as backup information to the presentation. The board secretary will not have to document presentations to be included in the meeting minutes.
 - Diane asked if we should remove what was documented in our April minutes for the Library of Michigan presentation. May minutes and future presentations notes will be provided from the speakers for backup.
 - Diane motions to accept the minutes with the following amendments: 1) Remove 1F section from the April minutes and replace it with “Clare Membela and Joe Hamlin from the Library of Michigan joined us to take a closer look at the process of becoming a district library.”
 - Diane has already moved to approve the minutes, Lynn supports with amendments, all approved.

II. Financial Report

Lynn covered the May financial report and reported that everything looks good. See full Treasurer's Report in May's meeting packet. Diane motions to approve the financial report, Don supports, all in favor.

Sarah reported that we are on track financially for where we are in the year. She presented a budget amendment of \$13,700 for grants received, that includes a \$700 donation from

AgroLiquid to be used toward purchasing power-assist bathroom doors to improve patron accessibility, a Dollar General donation of \$3,000 for summer reading, and an ALA grant for \$10,000 to be used toward installation of a fire door. Sarah also added a Miscellaneous category in the budget. It will be used for items that do not fit into our current budget categories. Things such as Cash Over and rebate checks will be put into the Miscellaneous category

Sue motions to approve the budget adjustments, Lynn supports, all in favor.

III. Director's Report:

Please see the full Director's Report in April meeting packet. We have not yet heard from Rep. Penelope Tsernoglou regarding a request she presented to the House of Representatives to supply the library with \$6,485 to complete the fire door and library bathroom doors projects

Statistics: We're doing well. See stats info in the Director's Report for this month.

IV. Unfinished Business:

- Sub-committee to review employee policies will meet in June.
- Becoming a district library discussion: Autonomy from the township will be good. Question: Who do we district with? When linking with another library or libraries or school, we will lose autonomy. The board will change since it will be mandatory to have seats on the library board with those we will district with.
- Sue suggests we consider having another strategic planning session dealing with becoming a district library. Federal funding might be a concern.

V. New Business:

- See Financial Report above.

VI. Public Comment:

- None

VII. Board Member Comments:

- Diane asks about a Sarah's Wish List about community needs and wants. We agree that it's a good idea, maybe an agenda item.

VIII. Adjournment:

- Don motions to adjourn the meeting, Diane supports, all in favor.

Meeting adjourns at 7:20 PM - Minutes submitted by Board Member Theresa Kidd