

# Bath Township Public Library Board of Trustees

Sue Garrity - President  
Lynn Bergen - Treasurer  
Diane Doberneck

Theresa Kidd – Vice President  
Audrey Barton - Secretary  
Don Keller

## AGENDA, JANUARY 15, 2025, 6 P.M. Meeting In Person at BTPL

### **Rules of Order:**

- *First period of public comment must be related to an agenda item; there is a three-minute limit.*
- *No public comments are allowed during the course of the meeting.*
- *The final period of public comment also has a three-minute limit.*
- *Board comments at the end of the meeting may pertain to public comment, meeting content or general library operations.*
- *Doors must remain open per the Michigan Open Meetings Act.*
- *Public comment time is not for Q & A.*

1. Call to Order.
2. Moment of Civic Reflection
3. Approval of the Agenda
4. Public Comment – limited to 3 minutes, on agenda items only.
5. Disclosure of Conflicts of Interest
6. Review and Approval of Minutes from November and December (see packet)
7. Financial Report – Lynn Bergen, Treasurer, and Director, Sarah Rick (see packet)
8. Director’s Report(s) – Sarah Rick (see packet)
9. Unfinished Business - Items for Discussion
  - a. 2024 Carryover – Suggest move to updates in Director’s Report
    - i. District Library Options per Strategic Plan
    - ii. Safety Update
    - iii. Nepotism Policy
  - b. Update on implementation of [Michigan Earned Sick Time Act](#) (ESTA) (see packet for version with small update)
10. Unfinished Business – Items for Action
  - a. Vote to move regular updates to Director’s Report
  - b. Vote on modification of language in PTO/ESTA Policy
11. New Business - Items for Discussion
  - a. Election of officers for 2025 Board
  - b. Formation of sub-committee to review all employee policies
12. New Business - Items for Action
  - a. Vote on 2025 Board officers
  - b. Vote to form sub-committee
13. Public Comment – Limited to 3 minutes
14. Board Member Comments
15. Adjournment

**Reminder: Next meeting – February 19, 2025**