

Bath Township Public Library Board of Trustees

Sue Garrity, President
Ryan Fewins-Bliss, Treasurer
Lynn Bergen

Theresa Kidd, Vice President
Shannon Vlastic, Secretary
Ken Jensen

AGENDA, MARCH 20, 2018 – 6 P.M.

1. Call to Order
2. Civic Reflection
3. Approval of the Agenda
4. Public Comment – limited to 3 minutes, on agenda items only.
5. Disclosure of Conflicts of Interest
6. Review and Approval of Minutes
7. Financial Report – Treasurer
8. Librarian Report
9. Unfinished Business
 - a. Items for Discussion (no vote)
 - i. Acquisition of library law attorney for ongoing consultation, and most immediately a review of our bylaws – Anne Seuryncck replied, and letter of understanding has been signed. Expecting reply Monday 3/19.
 - ii. Update on Library Director job posting – one more informal meeting with a candidate was conducted. More to come. (Phone meeting with Brian from KDL Monday, 3/19; or Tuesday morning)
 - iii. Updates on Apollo upgrade from Surpass – requested conversion overnight on Wednesday, live on Thursday. Library card updates will be upcoming when we've set a renewal policy.
 - iv. Cost for Membership, Overdrive, and other items associated with Woodlands Cooperative – waiting for reply. We have been accepted as a member by their board as of last week; membership begins 10/1/18.
 - v. Library Security – Cameras, mirrors, etc., leave for discussion with new Library Director once hired.
 - vi. Renegotiation of lease. Mr. Kesler offers to leave amount the same this year to accommodate our first-year budget. Meeting to view 6,000 square feet behind BS&A training center on Monday, April 16 at 5 p.m. More negotiations to follow.
 - vii. Program/Policy Committee – updates at next meeting. See attached informal policy suggestion regarding Open Carry from Chief Lindemulder.
 - viii. Advertising opportunities – who do we invest with?
 - ix. Participation in Arts & Literacy night – update. Upcoming participation in celebration of elementary school “Leader in Me” program, March 27.
 - x. Logo – keep on agenda until new director is hired so they can weigh in.
 - xi. Review of completed Facility Usage & Group Visit forms.
 - xii. Evaluation of meeting schedule going forward. Will need to consider Director interviews.
 - b. Items for Action (need a vote)

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- i. Upcoming meeting dates. Recommending two meetings on regular dates (1st & 3rd Tuesdays) in April and May, as well as special meeting on April 16.
- 10. New Business
 - a. Items for Discussion
 - i. Benefits for full-time staff.
 - ii. Ongoing custodial assistance.
 - b. Items for Action
- 11. Public Comment – Limited to 3 minutes
- 12. Board Member Comments
- 13. Adjournment

Minutes 03/06/2018

Board Attendance: Sue Garrity, Lynn Bergen, Ken Jensen, Shannon Vlastic, Theresa Kidd (via Skype.) Ryan Fewins-Bliss absent with notice.

Public: Derek Barth, Anna Curtis

Meeting called to order at 6:03pm by Sue.

Moment of civic reflection.

Public Comment: None.

Disclosure of conflicts of Interest: None.

Lynn moves to approve minutes, Ken 2nd, all in favor.

Financial Report: No financial report yet, as Ryan is absent. In the midst of migrating to full version of QuickBooks. We have received another check from the township, so funds are coming in!

Librarian Report: New displays for Women's History Month and award-winning kids' books. Puzzles and board games have been made available for checkout. Library was closed four days in Feb. due to in-climate weather.

DISCUSSION:

Acquisition of attorney: Letter of Understanding has been signed with Anne Seuryneck. Bylaws draft has been submitted for her review.

Library Director: Over 40 potential responses have been narrowed down by KDL to four great candidates. Sue met informally with two of them to answer questions on Saturday March 3. Full interviews will be conducted in open meeting, likely in March or April.

ILS: Sue, Derek & Alex received Apollo training. There are some new helpful features that will help to go through converted data. Great tech and admin support so far. Per Ken, the program works great on a cellphone as well. Company will provide ongoing training for volunteers and new director.

Woodlands/ Overdrive: They have not had their board meeting yet, so no new updates. Keep on agenda.

Security - Keep on agenda. Discuss after director is hired.

Lease: Email from Camie Kesler, potential new space behind BS & A Software. 6,000 feet, which would nearly TRIPLE our space. Sue will get info and possibly schedule a tour for us to check it out. Lots of potential with bigger space!

Program / Policy Committee: No update. Keep on agenda.

Art & Literacy Night: Re-scheduled to March 14th from 5:30-7:30. Previous date cancelled due to bad weather. Sue and Elizabeth Evans will be manning the library table.

Advertising: Baseball club representative coming to future meeting on 3/20 to discuss advertising.

Meeting Schedule: Discuss with Theresa and Ryan and re-visit on 3/20. Hoping for 1st & 3rd Tuesday of April. Looking to go down to one meeting/ month, hopefully in June. Will re-evaluate once director is hired.

NEW BUSINESS:

Facility Usage - Taxpayers expect the meeting room reservations to run smoothly. We need to be conscious of meeting schedules as to not double or overbook the meeting room. New form for reservation has been drafted and will be used to help keep better track. Policy is needed re: types of room usage, staff compensation, etc...

Tech Support: ASK took over IT support on 3/1. Quote for two new staff computers attached, Sue will bargain regarding setup fee. Lynn moves to follow through with quote. Ken 2nd, all approve.

Logo: Waiting for director.

Public Comment: None.

Board Comment: none.

Shannon moves to adjourn, Ken 2nd, all support.

Meeting adjourned at 6:01pm.

Reply all | Delete Junk |

Re: Concealed Carry/Open Carry in the Library



Suzanne Garrity

Today, 6:23 AM

Lyle Lindemulder <lindemulder@bathtownship.us>

Reply all |

Sent Items

You forwarded this message on 3/13/2018 6:25 AM

Thanks Lyle, that helps clarify. I will share this with our board and employees; when we've hired our new director we'll develop an actual policy so it's clear to patrons, as well.

Sue

Sue Garrity

President, Bath Township Public Library Board of Trustees

517-927-4162

From: Lyle Lindemulder <lindemulder@bathtownship.us>

Sent: Monday, March 12, 2018 9:03 AM

To: Suzanne Garrity

Subject: Re: Concealed Carry/Open Carry in the Library

Hi Sue,

I think what you have there is acceptable for us except the one about a loose gun in a bag. Many women carry their concealed pistol in their purse Ect. If the bag you are talking about was unattended by someone then I would say we should get a call. Otherwise I would treat it the same as someone carrying concealed.

Reply all | Delete Junk |

Let me know if there is anything else.

Thanks

On Sat, Mar 10, 2018 at 6:50 AM, Suzanne Garrity <sgarrity@bathtownshippubliclibrary.org> wrote:

Hi Lyle,

As we work through lots of issues with the legal establishment of our new township library, I've attended some workshops where this issue has come up and I wanted to reach out to regarding your preferences in our handling of patrons with guns.

I know it's legal for both concealed (with permit) and open carry in a library in Michigan. Other libraries described their local policies for handling the discomfort of staff and/or patrons with guns. Following is a description of what seemed to be the most reasonable way to handle these situations:

- Patron with openly holstered gun, causing no problems - leave them alone
- Patron with loose gun in bag or backpack - find quiet place to call 911 and advise local police; police make a visit to observe
- Patron suspected of carrying concealed gun, causing no problems - leave them alone
- Patron suspected of carry concealed gun, visibly agitated - find quiet place to call 911 and advise local police; police make a visit to observe

There may be other permutations of this situation - I was at a workshop with a bunch of other library trustees, and this was the discussion. Would my descriptions of library staff response make sense in Bath, from what you know?

I'm aware that we have an individual in Bath who has participated in these open-carry assaults on public places that appear on YouTube. He doesn't have a library card and I don't expect our library would be the best place for one the demonstrations carried out by his group, but I still want our staff to be prepared.

Thanks for any feedback you can provide.

Sue

Sue Garrity
President, Bath Township Public Library Board of Trustees

Reply all | Delete Junk |

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*Chief Lyle Lindemulder
Bath Township Police Department
14480 Webster Rd P.O. Box 247 Bath, Mi. 48808
517 641-6271 ext. 116 Fax 517 641-8189*