

Minutes 03/06/2018

Board Attendance: Sue Garrity, Lynn Bergen, Ken Jensen, Shannon Vlastic, Theresa Kidd (via Skype.) Ryan Fewins-Bliss absent with notice.

Public: Derek Barth, Anna Curtis

Meeting called to order at 6:03pm by Sue.

Moment of civic reflection.

Public Comment: None.

Disclosure of conflicts of Interest: None.

Lynn moves to approve minutes, Ken 2nd, all in favor.

Financial Report: No financial report yet, as Ryan is absent. Amid the migration to full version of QuickBooks. We have received another check from the township, so funds are coming in!

Librarian Report: New displays for Women's History Month and award-winning kids' books. Puzzles and board games have been made available for checkout. Library was closed four days in Feb. due to in-climate weather.

DISCUSSION:

Acquisition of attorney: Letter of Understanding has been signed with Anne Seuryneck. Bylaws draft has been submitted for her review.

Library Director: Over 40 potential responses have been narrowed down by KDL to four great candidates. Sue met informally with two of them to answer questions on Saturday March 3. Full interviews will be conducted in open meeting, likely in March or April.

ILS: Sue, Derek & Alex received Apollo training. There are some new helpful features that will help to go through converted data. Great tech and admin support so far. Per Ken, the program works great on a cellphone as well. Company will provide ongoing training for volunteers and new director.

Woodlands/ Overdrive: They have not had their board meeting yet, so no new updates. Keep on agenda.

Security - Keep on agenda. Discuss after director is hired.

Lease: Email from Camie Kesler, potential new space behind BS & A Software. 6,000 feet, which would nearly TRIPLE our space. Sue will get info and possibly schedule a tour for us to check it out. Lots of potential with bigger space!

Program / Policy Committee: No update. Keep on agenda.

Art & Literacy Night: Re-scheduled to March 14th from 5:30-7:30. Previous date cancelled due to bad weather. Sue and Elizabeth Evans will be manning the library table.

Advertising: Baseball club representative coming to future meeting on 3/20 to discuss advertising.

Meeting Schedule: Discuss with Theresa and Ryan and re-visit on 3/20. Hoping for 1st & 3rd Tuesday of April. Looking to go down to one meeting/ month, hopefully in May. Will re-evaluate once director is hired.

NEW BUSINESS:

Facility Usage - Taxpayers expect the meeting room reservations to run smoothly. We need to be conscious of meeting schedules as to not double or overbook the meeting room. New form for reservation has been drafted and will be used to help keep better track. Policy is needed re: types of room usage, staff compensation, etc...

Tech Support: ASK took over IT support on 3/1. Quote for two new staff computers attached, Sue will bargain regarding setup fee. Lynn moves to follow through with quote. Ken 2nd, all approve.

Logo: Waiting for director.

Public Comment: None.

Board Comment: none.

Shannon moves to adjourn, Ken 2nd, all support.

Meeting adjourned at 6:01pm.