

Minutes 02/20/2018

Board Attendance: Sue Garrity, Lynn Bergen, Ken Jensen, Shannon Vlastic, Ryan Fewins-Bliss (via Skype.) Theresa Kidd absent with notice.

Public: Derek Barth, Elizabeth Evans

Meeting called to order at 6:03pm by Sue.

Moment of civic reflection, 17 seconds for 17 lives lost in the Marjory Stoneman Douglas High School shooting.

Public Comment: None.

Disclosure of conflicts of Interest: None.

Lynn moves to approve minutes with adjustments as discussed, Ken 2nd, all in favor.

Financial Report: No financial report at 2nd meeting of the month.

Librarian Report: 84 new titles and 70 are for children. This includes board books and "read along" books.

DISCUSSION:

Negotiations with Dewitt: no update currently.

Acquisition of attorney: Should be good to go. Sue emailed Anne, waiting for response.

Library Director: Review call at 10am on Friday with KDL. Sue will report back.

ILS: Apollo Contract presented to board. \$800 annual fee, + \$800 onetime fee. All other fees and services are optional and can be added later once need/want is determined.

Lynn moves to go forward with quote of initial \$1,600. Shannon 2nd, all approve.

Woodlands/ Overdrive: Kate needs approved minutes showing resolution passed to go forward. Shannon will forward approved minutes from 2/6 to Sue.

Shannon moves to create resolution to become members of Woodlands Overdrive co-op. Lynn second, all in favor.

Security - Keep on agenda. Discuss after director is hired.

Lease: Sue emailed Kesler's regarding potential changes to the lease as discussed last week. Waiting for response.

Program / Policy Committee: Lynn went through existing policies. Meeting with Theresa upon her return from vacation. Keep on agenda.

Art & Literacy Night: Can library be a "station" and punch cards instead of just setting up table? Shannon will check on this with PTA/ elementary school.

Advertising: Baseball club representative coming to future meeting to discuss fundraising/ advertising costs & fees.

RIF: Can we get a grant? Can we write a grant? We need to learn how to write grants. Can we get a grant writing class through tech soup? Ken is checking.

ASK: Taking over IT on 2/22. Sue will get quote for updating staff computers and report back. Plan to update other equipment at a later date but shooting for admin technology to be upgraded prior to new library software system implementation.

#### NEW BUSINESS:

MELCAT orientation training on 3/7. Sue, Derek and Alex will attend. Shannon moves to close library for staff training on 3/7. Lynn 2nd, all in favor.

Apollo training: Sue will try to schedule a call for a Friday, so Ken can attend.

Public Comment: Elizabeth Evans introduced herself as president of the Friends.

Next meeting is 3/6/18. At that time, the board will re-evaluate future meeting schedule. 2 x's/ month, or go down to 1 x/ month?

Board Comment: none.

Lynn moves to adjourn, Ken 2nd, all support.

Meeting adjourned at 6:59pm.