

Minutes 02/06/2018 as amended on 02/20/2018

Board Attendance: Sue Garrity, Lynn Bergen, Theresa Kidd, Ken Jensen, Shannon Vlastic, Ryan Fewins-Bliss

Public: Derek Barth

Meeting called to order at 6:01pm by Sue.

Moment of civic reflection.

Theresa moves to approve tentative agenda, Ryan 2nd, all in favor.

Public Comment: None.

Disclosure of conflicts of Interest: None.

Theresa moves to approve minutes with adjustments as discussed, Ryan 2nd, all in favor.

Financial Report: We have money and bills! Need to get QuickBooks up and running (per Ken- still no ILS#) Most millage funds collected, no penal fines yet.

Librarian Report: Cribbage Club and movies discontinued at this time. 100 visits more for the month than this time last year.

DISCUSSION:

Transition: Ryan meets with Dan on Thursday to settle expenses.

Finishing transition before securing new attorney Anne.

Library Director post went out. Can we post it to Library Sciences @ MSU? Sue will check. Will stay posted for 2 weeks as is, will be re-posted after 2 weeks with salary range made public. Starting pay somewhat negotiable and allows for room for growth with right individual.

Patron charges for printing: keep the same for now. Allow director to set policy.

ILS Updates: "Apollo people kicked butt!" - Sue. :) Verso- not communicating, less confident in customer service. Derek says Apollo is very user friendly and would be great for patrons. Ken says Apollo is top runner from IT perspective. Libraries that use this system seem to love it. Alex likes it, per Lynn. Sue will get final quote.

We have submitted application to be part of MELCAT.

Membership w/ Woodlands: Kate says we need resolution vote to become members. We can't file for state aid this year. Their board will look at these issues.

Shannon moves to create resolution to become members of Woodlands Overdrive co-op. Lynn second, all in favor.

Security - Keep on agenda. Sort out lease & hire director first. Do homework for future meeting and keep on agenda. Ken suggests Nest Cam. Think about it.

Days of operation: Close Feb. 19th, put on website & Derek will post sign. Future: check with other libraries re: dates closed. Stay open on Good Friday. Keep policy as is until director is hired, Put on agenda for re-visit in April/May.

Lease: Current rate for one year, then \$7/ square foot / year with 3% annual increase. 2019 = \$15,680. March 31st deadline to sign. Library needs maintenance. Use this as bargaining tool. Sue will pursue and report back.

Dewitt transition: Memo of understanding. DLEA = District Library Establishment Act. #2 & #4; January 1st, 2018, not July 1, 2017. Sue will have temp lawyer look over contract and we will vote after Dewitt approves.

ACTION:

Program/ Policy Committee: March and April (2 month) commitment. Clean up policies to post on walls and website. Try to pull together by April meeting (April 3, 2018.) Theresa and Lynn volunteer.

Ryan moves to create ad hoc Program & Policy Committee & name Theresa and Lynn as members. Shannon 2nd, all in favor.

Electronic Participation in Meetings: Theresa moves to create temporary agreement allowing electronic attendance to library board meetings and establishing that electronic attendance does not count toward quorum but does secure attendee's right to vote. This temporary agreement shall be replaced with adoption of bylaws. Shannon 2nd, all in favor.

NEW BUSINESS:

Sick day policy: continue as is until policy is created by new director.

Advertising Opportunities: Summer solstice party, Bath Days, Baseball, other ideas? Discuss at next meeting.

Public Comment: None.

Art & Literacy Night: we have a table. Potential donation? Discuss more at next meeting.

Board Comment: none.

Ryan moves to adjourn, Theresa 2nd, all support.

Meeting adjourned at 7:39pm.