

## Bath Township Public Library Board of Trustees

Sue Garrity, President  
Ryan Fewins-Bliss, Treasurer  
Lynn Bergen

Theresa Kidd, Vice President  
Shannon Vlastic, Secretary  
Ken Jensen

### AGENDA, JANUARY 16, 2018 – 6 P.M.

1. Call to Order
2. Civic Reflection
3. Approval of the Agenda
4. Public Comment – limited to 3 minutes, on agenda items only.
5. Disclosure of Conflicts of Interest
6. Review and Approval of Minutes
7. Financial Report - Treasurer
8. Unfinished Business
  - a. Items for Discussion (no vote)
    - i. Negotiations with Bath Township for Transition – Ryan, with any updates.
      1. Renegotiation of lease – Sue calling Monday, as no response to mailing.
    - ii. Acquisition of library law attorney for ongoing consultation, and most immediately a review of our bylaws – Anne Seuryncck waiting on resolution of penal fine issue to avoid conflict of interest.
    - iii. Update on DeWitt transition agreement, waiting for Memo of Understanding from Jennifer Balcom.
    - iv. New Kyocera MFP installed at library – should we change patron charges for copying? Currently 10 cents for B&W, 50 cents for color.
    - v. Updates from committee to review Integrated Library Systems – with deadline set for DeWitt services we need to make a selection soon.
    - vi. Cost for Overdrive, and other items associated with Woodlands Cooperative – waiting for reply.
  - b. Items for Action (need a vote)
    - i. Engage with ASK Total Care Contract (attachment)
    - ii. Engage with Brian Mortimore/Kent District Library for recruiting services (attachment)
9. New Business
  - a. Items for Discussion
    - i. Additional hours as-needed for staff (training, conversion-related)
    - ii. Library Security – Cameras, mirrors, etc.
    - iii. Days of Operation for 2018 (attachment)
    - iv. Weather Closure Policy
    - v. Beginning List of Common Policies (attachment – DeWitt policies)
  - b. Items for Action
    - i. Days of Operation for 2018
    - ii. Weather Closure Policy
10. Librarian's Report
11. Public Comment – Limited to 3 minutes

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12. Board Member Comments

13. Adjournment

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