

Bath Township Public Library Board of Trustees

Sue Garrity - President
Lynn Bergen - Treasurer
Diane Doberneck

Theresa Kidd – Vice President
Audrey Barton - Secretary
Don Keller

AGENDA, SEPTEMBER 17, 2025, 6 P.M. **Meeting In Person at BTPL**

Rules of Order:

- *First period of public comment must be related to an agenda item; there is a three-minute limit.*
 - *No public comments are allowed during the course of the meeting.*
 - *The final period of public comment also has a three-minute limit.*
 - *Board comments at the end of the meeting may pertain to public comment, meeting content or general library operations.*
 - *Doors must remain open per the Michigan Open Meetings Act.*
 - *Public comment time is not for Q & A.*
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1. Call to Order.
 2. Moment of Civic Reflection
 3. Approval of the Agenda
 4. Public Comment – limited to 3 minutes, on agenda items only.
 5. Disclosure of Conflicts of Interest
 6. Review and Approval of Minutes from August (see packet)
 7. Financial Report – Lynn Bergen, Treasurer, and Director, Sarah Rick (see packet)
 8. Director's Report, Adult Report, Youth Report – Sarah Rick (see packet)
 9. Unfinished Business - Items for Discussion
 - a. Report of sub-committee to review all employee policies – submission of updated Leave policy.
 - b. Appropriate management of funds re: Public Act 164 of 1977, MCL 397.201, *et seq.*- Sue working to set up follow-up meeting.
 - c. Upcoming Strategic Planning plans. – timing, etc.- Have reached out to Kate Pohjola Andrade from Woodlands Cooperative – tentative April 2026.
 10. Unfinished Business – Items for Action
 11. New Business - Items for Discussion
 - a. Update of primary contact for bank account at MSUFCU
 12. New Business - Items for Action
 - a. Vote to update MSUFCU contacts to indicate Sarah Rick as primary contact
 13. Public Comment – Limited to 3 minutes
 14. Board Member Comments
 15. Adjournment

Reminders:

- **Next meeting – October 15, 2025**