

Bath Township Public Library

Meeting Minutes

Wednesday, November 17, 2021

Present: (Board Members) Sue Garrity, Lynn Bergen, Ken Jensen,
Theresa Kidd, Larry Fewins-Bliss, Audrey Barton
(Library Director & Staff) Kristie Reynolds

Public Present: none

Next meeting: Wednesday December 20, 2021 @ 6:00pm

I. Regular Business

- a. Meeting called to order at 6:07pm
- b. Moment of civic reflection.
- c. Ken **motions** to approve the agenda with a correction to the next meeting's listed date. Theresa supports, all in favor.
- d. Public comment: none
- e. Disclosures of conflict of interest: none
- f. Larry **motions** to approve the minutes with corrections to items VI, a. and VII a. Ken supports, all in favor.

II. Financial Report

Please see the full Treasurer's Report in the November meeting packet.

Lynn **motions** to accept the adjustments to the Technology and Repair & Maintenance lines in the budget, as presented by Kristie. Theresa supports, all in favor.

The treasurer's report is very positive. Money due to the township in payment for the special election is expected to be paid before the end of 2021, once the final amount due is received from the township.

Ken **motions** to accept the financial report, Larry supports, all in favor.

Lynn **motions** to approve the 2022 Budget Plan. Sue supports, all in favor.

III. Director Report

Please see the full Director's Report in the November meeting packet.

October was a busy month full of community engagement and events. Highlights include the big Halloween celebration, meetings with the Safe Routes to School committee, speaking /community outreach events at the Senior Center and American Legion, and Kristie's attendance of the annual MLA conference.

The millage renewal passed in the November election.

The final pieces of grant-funded bookshelves have been installed, and they look great. The Donor Plaque is finished, and will soon be installed.

A few local news outlets have paid some attention to the library, including FOX 47 and Spartan Newsroom. This organically generated interest is also evident on social media. All good news!

Lynn **motions** to cancel the December Board of Trustees meeting. Theresa supports, all in favor.

IV. Unfinished Business – Items for Discussion

- a. Refresh of Strategic Plan – Plans will advance in early December, when Kristie meets with Kate to discuss options.
- b. Property Tax Refund – Waiting to hear from the township.
- c. Budget Adjustments – Discussed and approved during the Treasurer's Report.

V. Unfinished Business – Items for Action

- a. Refresh of Strategic Plan
- b. Budget Adjustments - Voted on during the Treasurer's Report. (Lynn **motions**, Sue supports, all in favor.)

VI. New Business - Items for Discussion

- a. Meeting schedule for 2022, including possible cancellation of December 2021 meeting. The December meeting is canceled. In the new year, the board will continue to meet on the 3rd Wednesday of each month, at 6pm.

VII. New Business - Items for Action

- a. Vote on meeting schedule for 2022 - Sue **motions**. Theresa supports, all in favor.
- b. Lynn **motions** to cancel the March meeting due to multiple schedule conflicts. Larry supports, all in favor.

VIII. Closing

- a. Public Comment: none
- b. Board Member Comments: In regards to last month's vote for salary increases, Larry wishes to express his full support of the library director.
- c. Ken **motions** to adjourn the meeting at 6:44. Larry supports, all in

favor. (Minutes recorded by Audrey Barton, Secretary)